

The Little Brick Church  
112 2<sup>nd</sup> Avenue East  
Oneonta, AL 35121

Thank you for your interest in reserving "The Little Brick Church", a structure that has truly been a part of Oneonta's history. The property the church sits on was originally purchased in 1905 and construction was complete in 1913. The Little Brick Church has been used for much more than just a church, but was also used as a bus depot, a teen canteen and a community center among many more things. The Little Brick Church was graciously donated to the City of Oneonta by Mr. and Mrs. Bess in 2014.

Before renting the Little Brick Church, the individual wanting to reserve the church must meet with one of the committee members at the church to go over all rules and regulations. The individual reserving the church and meeting with the committee member must be twenty-one years (21) of age or older. There are six round tables, four rectangle tables, and fifty (50) chairs.

The Little Brick Church is currently available to rent for parties, receptions, family and class reunions and other non-profit functions. The city does have the following stipulations regarding the rental of the church:

1. The \$350.00 weekend (Saturday & Sunday), weekdays (Monday-Friday), \$115 full-day or \$75 for a half-day reservation fee or \$200 for either Saturday or Sunday **only** must be paid in full in order to reserve dates to rent the church. Also, there will be a \$500.00 deposit required the day you pick up the key. The deposit is applicable for refund once the church has been inspected. Any damages made during the time of your rental will be estimated and deducted from your deposit.
2. NO TAPE OR THUMB TACKS on walls or painted surfaces. Please secure balloons to keep them from becoming entangled on ceiling fixtures.
3. Please keep all doors closed to conserve energy and help keep insects out of the building.
4. All renters must abide by the safety occupancy rating at 76 persons posted by the Fire Marshall.
5. All trash is to be removed and placed in the dumpster behind the church. Please replace the bags for the next person. Ensure all trash from outside is picked up and thrown away.
6. Do not leave any food in the refrigerator.
7. Make sure the stove and oven are turned off after use.
8. Turn off all lights inside and outside when leaving the building.
9. All grills must be placed in the grass area behind the church for usage.
10. Smoking is not allowed anywhere in the building. Smoking is allowed outside but please pick up all cigarette butts.
11. No alcoholic beverages are allowed on the premise.
12. Make sure to lock doors when leaving the building. Do not give the key to anyone else and return the key to the 110 Building (110 1st Ave. East) on the next business day for return of your deposit. Office hours are 8:00 a.m. until 4:00 p.m.

12. The church must be cleaned up and locked by 9:00 p.m. the day of your rental. This includes all tables and chairs put up. **If this is not completed, you will be charged \$100.**
13. The church is not for commercial use. No functions that require the paying of admission fees or functions that sell merchandise of any kind may use the church.
14. Non-profit organizations shall be limited to one usage per calendar month before daily admission fees become applicable. For a non-profit to receive the fee waived, they must provide proper documentation proving they are a non-profit organization.
15. If you reserve on a Sunday, there are no guarantees that the LBC will be clean as we have no employees available to cleanup if anyone rents before you on a Saturday. Although, if you are a Saturday renter, we ask that you be respectful of Sunday renters and please leave the Little Brick Church the way you found it.
16. No pets are allowed in the building, unless it is a service animal pre-approved by the City.
17. No bouncy houses or inflatables are allowed on the premises.
18. Do not move the pews. Doing so can cause damage.
19. No renter will be allowed in the day before their rental to setup. You must pay the additional rental fee.

I, \_\_\_\_\_ have read and understand the terms for renting the Little Brick Church listed above and agree to these terms. I further understand that failure to abide by these terms may result in the forfeiture of my deposit and/or refusal of future requests to rent the facility.

\_\_\_\_\_  
Date of Rental

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Home Number

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Cell Number

\_\_\_\_\_  
Purpose of Rental

\_\_\_\_\_  
Name of Person to receive the key

***Make checks payable to City of Oneonta. Please send to 110 1st Ave East Oneonta, AL. 35121. Please send two checks - one for the payment and one for the \$500 security deposit. When mailing a check, please specify which building you are renting and the date of the rental on the memo line.***